LETTER OF RECOMMENDATION
for the MBA for Young Professionals Program Applicants

Applicant’s:

(Last Name)                   (First)      (Middle)

is applying for admission to the MBA for Young Professionals Program at the School of Management. Your candid assessment of the applicant will assist the Admissions Committee during the selection process. The most helpful recommendations are those that present a balanced view and give detailed descriptions of an applicant’s abilities.

You may attach additional sheets if necessary. Please return all materials to the applicant in a sealed envelope. We thank you in advance for your considerable time and effort.

Recommender’s:

Name:                           (Last)                       (First)           (Middle)

Position or Title:             

Organization:                 

Address for Correspondence:   Home Business

Telephone Number:              E-mail: _______________________

(area code)

Recommender’s signature:      

Date: (Day / Month / Year)

How long have you known the applicant? ______________

In what capacity have you known the applicant? Please be specific.

______________________________________

(Recommender’s signature)
What do you consider the applicant’s most outstanding capabilities and characteristics?

What do you consider the applicant’s most noticeable weaknesses or developmental needs?

Please give us your appraisal of the applicant in terms of qualities listed below (check in the appropriate column). To what reference group (e.g., student, employee) are you comparing the applicant?

Please feel free to comment on your ratings, and provide the any additional information which you believe would be helpful in considering the applicant’s admission to the Graduate Programs.